

# OTSEGO COUNTY COMMISSION ON AGING

**BOARD OF DIRECTORS MEETING**  
**Wednesday, October 11, 2023 9:00 a.m.**  
**OCCOA Board Room – 1165 Elkview Avenue**

## AGENDA

- 9:00**      **Call to Order – Welcome!**  
**Roll Call – Determine Quorum**  
**Consent Agenda** *Motion to Accept*
- Approval of today’s agenda – October 11, 2023
  - Approval of minutes – September 13, 2023
- Open forum** Information
- Audience note: If you desire to speak to the board please read and provide your responses to the open forum sheet provided at the sign-in table and submit to OCCOA staff member, Eileen Godek.*
- 9:10**      **Executive Board Reports to the Board**      Information and Action
- President, Mary Sanders
- Updates
  - Other
- Vice President, Nancy Ragan
- Updates
  - Other
- Interim Treasurer, Brett Bowen
- Financial Report *Motion to accept*
  - Other
- Secretary, Rudi Edel
- Coorespondence
  - Other
- 9:25**      **Committee Reports**      Information & Action
- OCCOA Funding Committee Report, *Nancy Ragan*
  - OCCOA Nominating Committee Report, *Rachel Smith*
- 9:30**      **AASA Network Reports to the Board**      Information
- News from the State Bureau of Aging, Community Living, and Supports – Health and Aging Administration – *Dona Wishart*
  - Region 9 Regional Advisory Council – *Connie Messina*
  - Region 9 Area Agency on Aging Information – *Agency Newsletter*

9:35

## Executive Director Report

Information & Action

- Agency Updates
  - Programs & Services
    - Older American Act Services
    - Family Caregiver Support Services
    - Evidence-based Disease Prevention Services
    - Special Grant Funded Services
    - Other
  - Budget
    - Budget to County
    - Independent Audit
    - Other
  - Building & Space
    - A year under our belt
    - Location - Client-based services
    - Location - Volunteer-based services
    - Other
- Staff Updates
  - Hirings & Trainings
  - Performance Reviews
  - Safety Committee
  - Campaign & Fundraising
  - Ambassadors
- Client Updates
  - An Aging Society
  - Client Resonse/Data Tracking – Home Delivered Meals
  - Client Response/Data Tracking – Donation Increase
  - Other
- Other
  - Equipment and Software Updates
  - Next Steps – Millage Funding Request

## Announcements and Q & A

10:15

## Adjournment

*Next Meeting – December 13, 2023 - 9:00 am. 1165 Elkview Avenue*